

IMPORTANT REMINDERS

1. Approximately three (3) months before your account is expected to run out, any portion of your remaining account balance not already allocated to your plan's default investment fund will be transferred to protect your account against losses in case significant negative market changes occur. Notification will be sent to you.
2. Don't forget to attach the required documentation as described in section 2 on reverse.
3. **When your premium amount(s) change, it is your responsibility to notify the third-party administrator (TPA) to adjust your systematic premium reimbursement amount.**
4. Please use your participant account number or Social Security number when communicating with the TPA.
5. Be sure to notify the TPA if your mailing address changes.
6. Long-term care premium reimbursements must be for tax-qualified long-term care coverage and are subject to annual IRS limits.

Questions? Contact the third-party administrator, Rehn & Associates, at montana@rehnonline.com or 1-800-832-2101